

Wilmore City Council
Committee Structure Proposal
June 2019

Wilmore City Council utilizes committees to facilitate the decision making process and to provide a means of having in depth discussions with a variety of stakeholders on issues of common interest. Generally, committees will meet at least quarterly and minutes/notes will be kept and subsequently forwarded to the city clerk. Committees will elect their own chairperson and meetings will be open to the general public. Committees are advisory in nature and have no decision making authority either expressed or implied. Meeting agendas will include items that have been referred to the committee by the mayor. Committees will be formed no later than January 30th following a city council election year and terms will be for two years. The mayor will make committee appointments after receiving input from each city council member regarding their committee membership preferences. The mayor is a member, pro tem of each committee and reserves the right to attend any and all meetings.

Communication Committee

Purpose: To review and make recommendations about ways that the City communicates with the general public to include electronic and traditional media.

Membership:

- 2-3 City Council Members
- City Manager
- City Clerk
- 1-2 At Large Community Members Appointed by the Mayor

Finance Committee

Purpose: To regularly review issues related to the City's financial status. To review all proposed expenditures in excess of \$10,000 that are not included in the approved budget and are not emergency in nature.

Membership:

- 2-3 City Council Members
- City Mayor
- City Treasurer
- City Manager
- 1-2 At Large Community Members Appointed by the Mayor

City Services

Purpose: To provide a structured process for reviewing issues specifically related to city services to include police, fire, public works, water and sewer, cemetery, parks, utilities and code enforcement.

Membership:

2-3 City Council Members

City Manager

1-2 At Large Community Members Appointed by the Mayor

City Supervisors as Dictated by Meeting Agendas

Sidewalks and Streets

Purpose: To review and make recommendations regarding the maintenance and improvement of city streets and sidewalks.

Membership:

2-3 City Council Members

City Manager

1-2 At Large Community Members Appointed by the Mayor

References for Consideration

<https://www.lexingtonky.gov/council-committees>

<http://www.hopkinsvilleky.us/index.php> (I love this site)

<https://www.murrayky.gov/administration/committees.htm>

http://www.cityofglasgow.org/government/city_council/index.php

<http://villahillsky.org/index.php/villa-hills-government/city-meetings/>

<https://www.crestviewhills.com/135/Boards-Committees>

http://www.cityofbardstown.org/government/boards_and_committees/index.php

Another Idea

In a somewhat related matter, I suggest that one of the early agenda items for the communication committee would be to develop a rotating meeting schedule. The meeting we had at Wesley Village was a great idea and very successful from my perspective. I was thinking that in a two-year rotation we could hold one meeting a quarter in sites such as:

Wesley Village

Thomson-Hood

Asbury Seminary

Asbury University

One of our local churches

Wilmore Elementary School

Adventure Serve

Salvation Army Center

WGM Center

OMS Center

Some site that would facilitate discussion with our business owners

?????

When we are meeting in one of these venues, we would invite them to engage us and the general public in a brief (10-15 minutes maximum) dialogue about their organization and their needs/wants/successes/challenges.

Thanks for the opportunity to make these suggestions. They are just some initial thoughts and are clearly in need of some further revision by the entire city council and others. Hoping this will engage us in conversation about how we function as a team.